He Aratohu mō Pātaka Whenua

Te tuku pakirehua

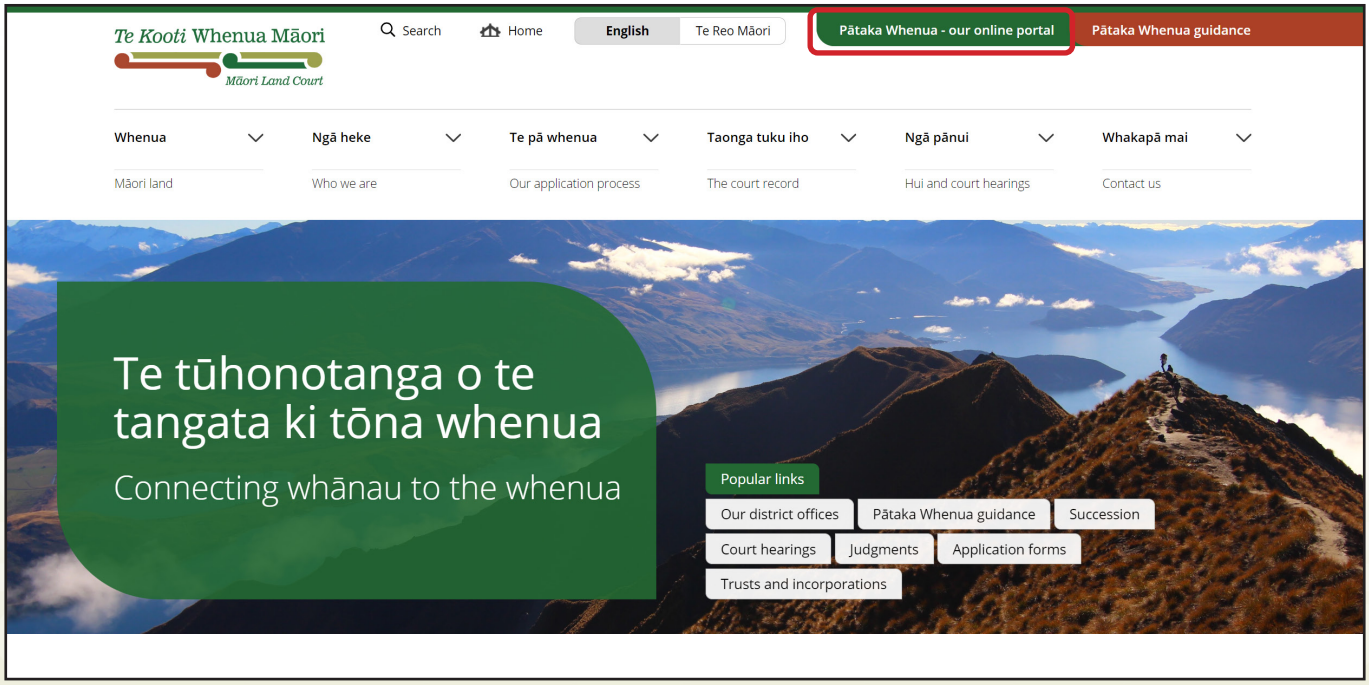
Rā whakaputa: 25 o Hūrae 2024
I whakahoungia: 25 o Hūrae 2024

I te tomokanga o Pātaka Whenua, ka taea te tuku pakirehua ki te Kooti Whenua Māori ahakoa he kaiwhakamahi rēhita koe, he kaiwhakamahi taupua rānei.

Kia takiuru koe, e āhei ana ngā kaiwhakamahi rēhita ki te tiaki, te kati, me te hoki atu anō ki te pakirehua ā muri ake. Kāore e taea e ngā kaiwhakamahi taupua tēnei kōwhiringa, ā, kāore ngā taipitopito pakirehua i tāurua e tiakina ina wehe atu i te whārangi.

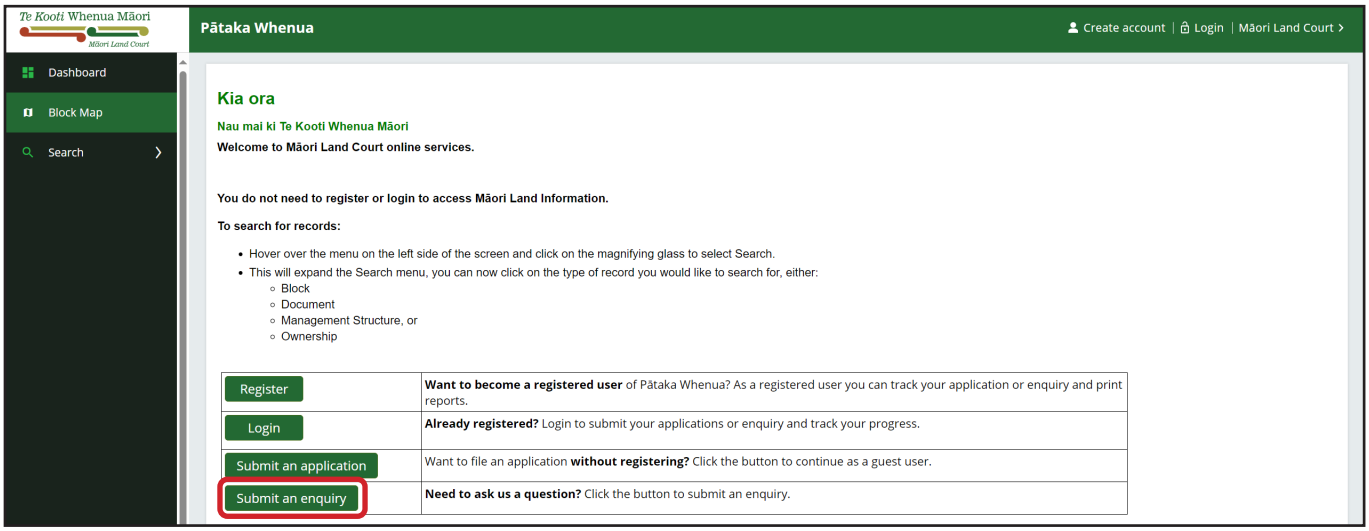
Te Āhei Atu ki Pātaka Whenua

Hātepe 1
I tō pūtirotiro tukutuku, haere ki te paetukutuku a Te Kooti Whenua Māori www.māorilandcourt.govt.nz ka pāwhiri i te ripa kākāriki kei te wāhanga matau o runga, arā ko ***"Pātaka Whenua – our online portal"***.

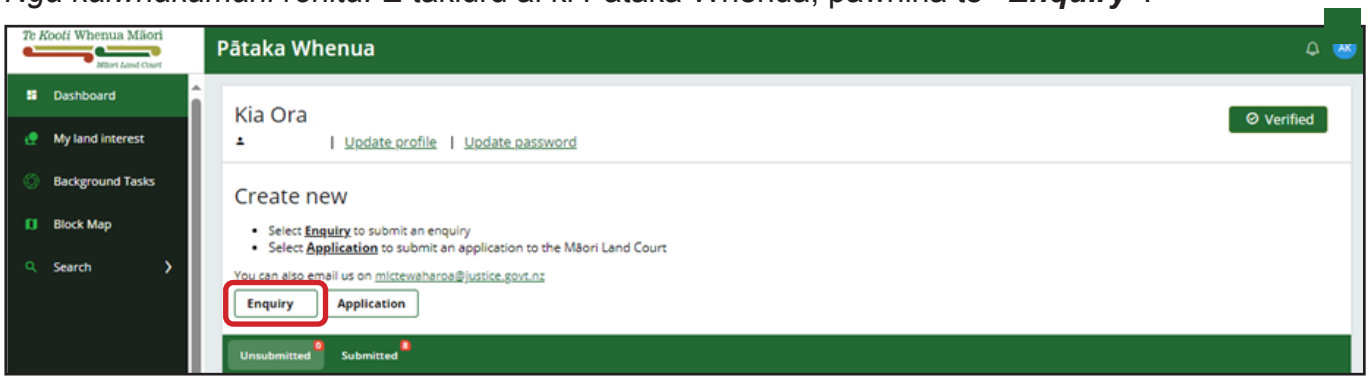


Hātepe 1

Ngā kaiwhakamahi taupua: Hei tīmatanga pāwhiria te ***"Submit an enquiry"*** ki te tomokanga Pātaka Whenua.

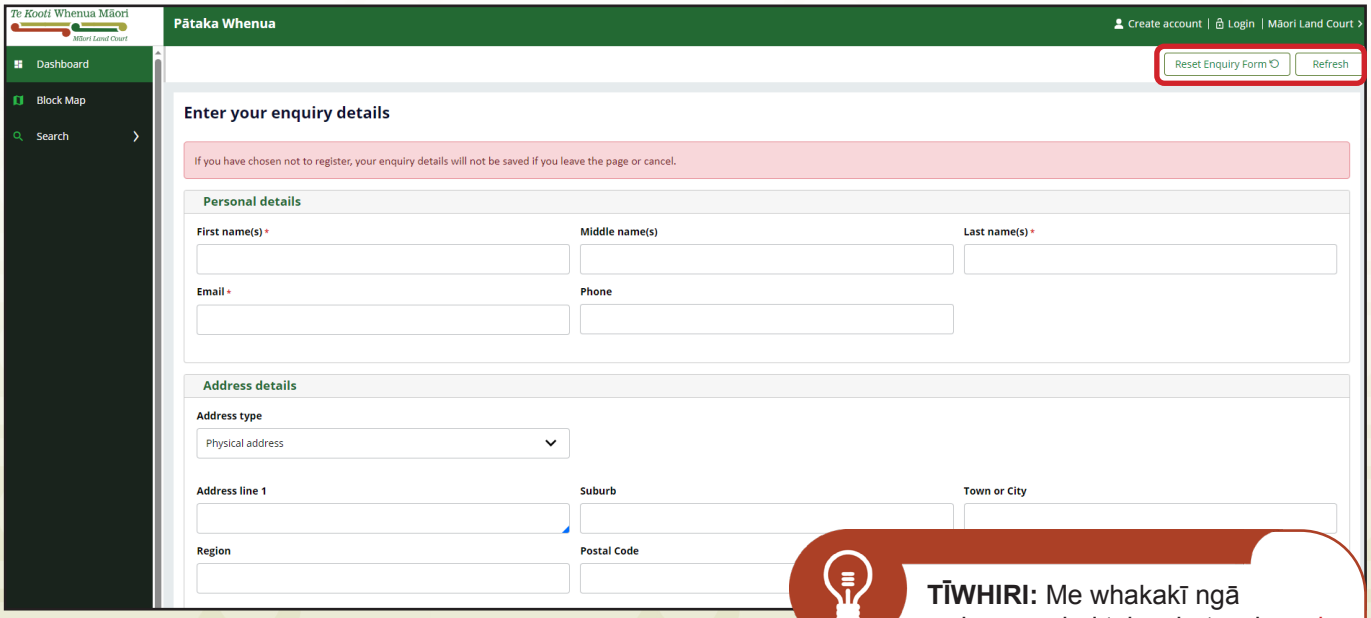


Ngā kaiwhakamahi rēhita: E takiuru ai ki Pātaka Whenua, pāwhiria te ***"Enquiry"***.



Hātepe 2

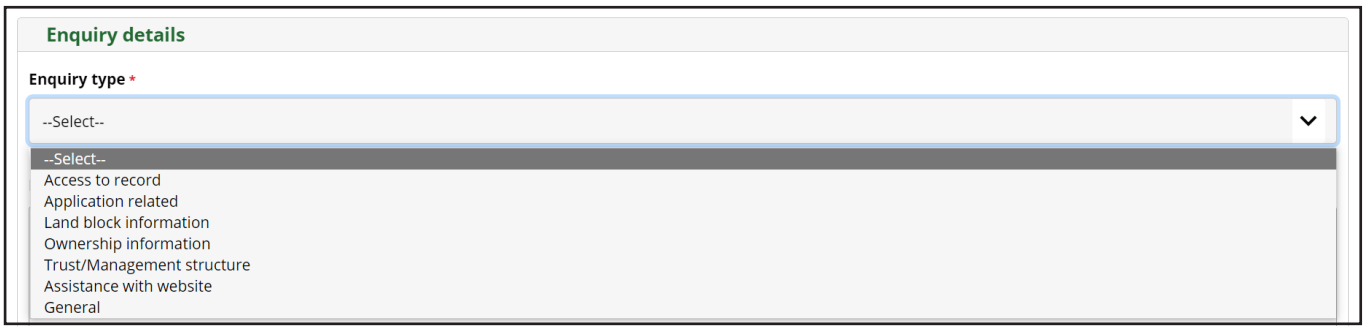
Mā te whakamahi i ngā pouaka kua whakaritea, whakakīia ki ngā taipitopito whaiaro, wāhi noho hoki e tonoa ana. Mēnā e hiahiatia ana, ka āhei koe ki te whakamahi i ngā pātene ***"Reset Enquiry Form"*** me te ***"Refresh"*** kei te kokonga matau o runga hei whakawātea i ngā pouaka.



TĪWHIRI: Me whakakī ngā wāhanga whai tohuwhetū whero *.

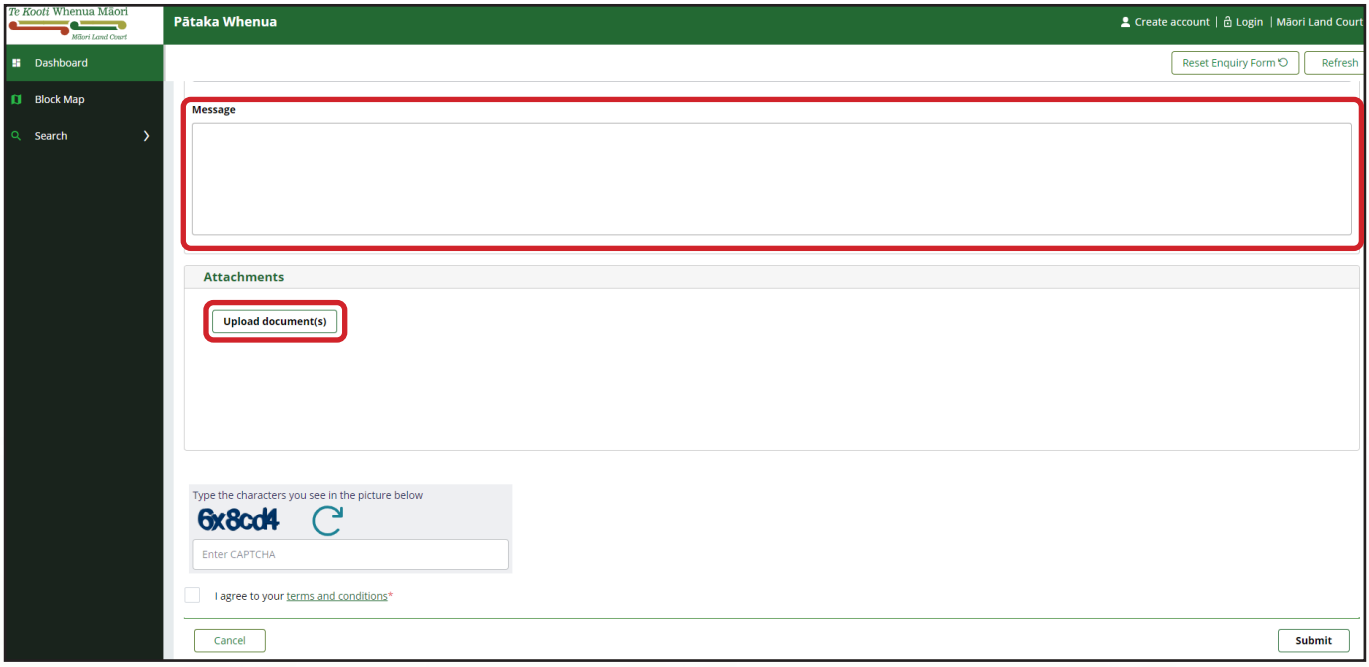
Hātepe 3

Panuku whakararo i te whārangi, ka kite koe i te wāhanga **Enquiry details**. Mā te whakamahi i te pouaka takaiho, tīpakohia te **Enquiry type** mai i ngā kōwhiringa e wātea ana.



Hātepe 4

Kia tīpako koe i te momo pakirehua, ka taea te whakamahi i te pouaka **Message** ki te tuhi i ngā taipitopito me ngā mōhiohio e pā ana ki tō pakirehua. I raro i tēnei, kei te wāhanga **Attachments**, ka taea te whakamahi i te pātene ***"Upload document(s)"*** mēnā e hiahia ana ki te tāpiri kōnae hāngai.



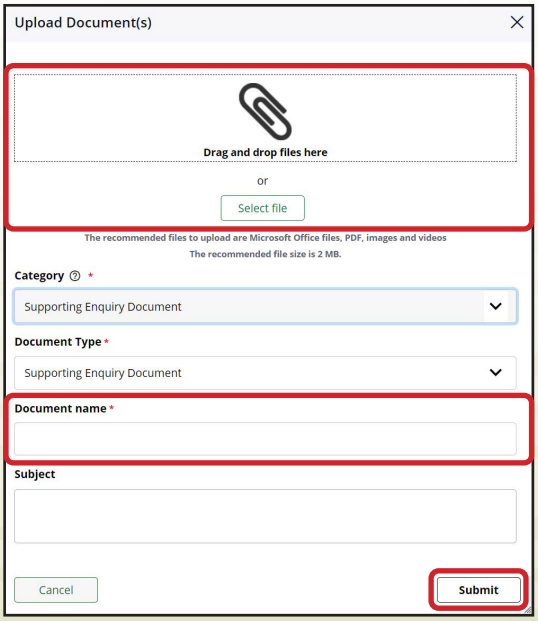
Hātepe 5

Mā te pāwhiri i te ***"Upload documents"*** e huaki ai te matapihi pakū-ake. Ka āhei te tōtaka i tō kōnae ki te wāhi o runga o te pouaka, te pāwhiri rānei i te pātene ***"Select file"*** kia rapua te kōnae i runga i tō rorohiko/pūrere.

I raro i tēnei, e tautuhia ana ngā āpure **Category** me te **Document type** ki te **Supporting Enquiry Document**.

Me tāuru koe i te **Document name** ki te pouaka i whakaritea. Hei kōwhiringa anō, ka āhei hoki ki te pato i ētahi atu kōrero mō te kōnae ki te pouaka **Subject**.

Kia rite koe, pāwhiria te pātene ***"Submit"*** kia tukuatu ai te kōnae. Ka āhei te tāpiri kōnae maha ki tō pakirehua mā te tārua i tēnei tukanga.

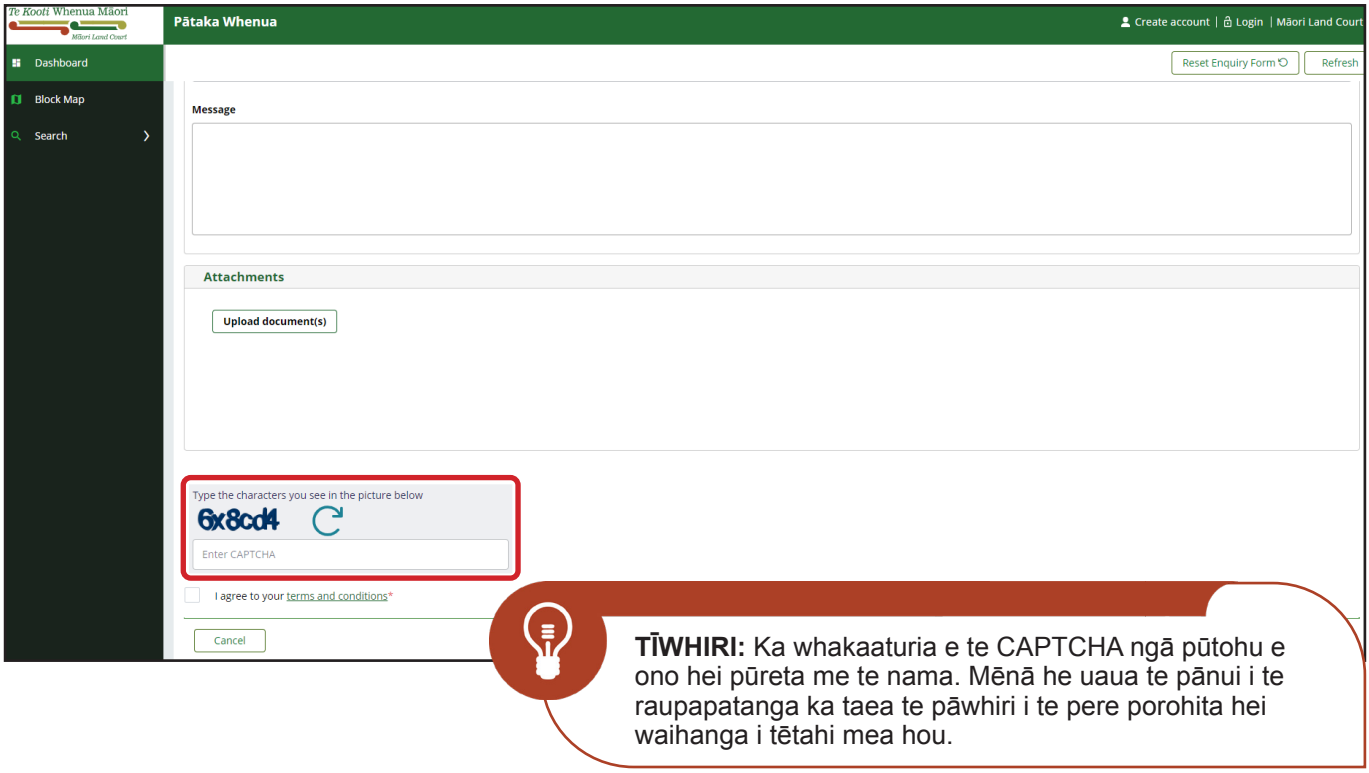


Hātepe 6

Nā, kua whakakīia e koe ngā āpure me te tāpiri kōnae, nō reira kua rite koe ki te tuku i tō pakirehua.

Kaiwhakamahi taupua: E haere tonu ai koe, me whakaoti i te CAPTCHA mā te tārua i ngā pūtohu e whakaaturia ana ki te pouaka i whakaritea.

Ngā kaiwhakamahi rēhita: Kāore koutou e mate ki te whakaoti i te CAPTCHA, ā, kāore e kitea ki tō mata.



Hātepe 7

Kia rite koe, me **pāwhiri i te pouaka taki** ki te whakaae ki ngā ture me ngā here, ka pāwhiri ***"Submit"*** hei tuku i tō pakirehua ki te Kooti Whenua Māori.