

### Pātaka Whenua Step-By-Step Guides

## Search for an ownership

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# You do not need to be a registered Pātaka Whenua user in order to search and access ownership information.

You can use the ownership search option if you know either the owner name, owner ID, block name, block ID, block district, ownership category, ownership type, or a combination of these.

An ownership search can also assist with locating applications that have been linked to an owner.

Accessing Pātaka Whenua

#### Step 1

In your web browser, visit the Māori Land Court website <u>www.māorilandcourt.govt.nz</u> and click the green tab in the top right area labelled "*Pātaka Whenua – our online portal*".





#### Step 1

In the Pātaka Whenua portal, use the menu on the left side of the screen to click "Search".

Te Kooti Whenua Mãori	Pātaka Whenua 🕹 Create acco	punt   쉅 Login   Māori Land Court >
Dashboard	<i>w</i>	
🟮 Block Map	Kia ora Nau mai ki Te Kooti Whenua Mãori	
Q Search →	Welcome to Māori Land Court online services.	
	You do not need to register or login to access Maori Land Information.	
	To search for records:  Hover over the menu on the left side of the screen and click on the magnifying glass to select Search.  This will expand the Search menu, you can now click on the type of record you would like to search for, either:     Block     Document     Management Structure, or     Ownership	
	Register Want to become a registered user of Pātaka Whenua? As a registered user you can track your application or enquiry and print reports.	
	Login Already registered? Login to submit your applications or enquiry and track your progress.	
	Submit an application     Want to file an application without registering? Click the button to continue as a guest user.	
	Submit an enquiry Need to ask us a question? Click the button to submit an enquiry.	

#### Step 2

This will expand the Search menu, select "Ownership" from the options shown.

Te Kooti Whenua Māori	Pātaka Whenua		💄 Create account   🙆 Login   Māori Land Court >
Dashboard	Search Ownership		Close x
🚺 Block Map			
Search	Owner name	Owner Id	Block Name
Block			
Document	Block ID	Block District	Ownership Category
Management Structure		Select 🗸	Select V
Ownership	Ownership Type		
	Select	~	
	Q Search Clear		

#### Step 3

Māori Land Court

Enter the person's name (or part of) into the **Owner name** box if known. You can also add in any other search criteria information that you know using the provided boxes and drop-down menus.

It is recommended to search with at least the name or ID criteria entered in. Searching with only Block District, Ownership Category, or Ownership Type without a name or ID may produce a large number of search results.

	Owner name		Owner Id		Block Name		
	etama%paora						
	Block ID		Block District		Ownership Category		
			Select	~	Select		~
	Ownership Type						
	Select	~					
	Q Search	Clear					
Te Kooti	Whenua Māori						



- Search with the owner's first and last name if known.
- We recommend you type a % symbol between the first and last name if the person has a middle name or when searching for the first time, e.g. Tane%Wahine and example below. This indicates to the system that there may be text between the entered names.
- Can't find an owner? Try all the different names they might be known by including nicknames, married names, adopted, whāngai Māori names, and names that may have been spelt incorrectly.

Owner name	Owner Id		
etama%paora			

#### Step 4

Once you have entered your search criteria, click "Search".

Owner name			Owner Id	Block N	Name	
etama%paora						
Block ID			Block District	Owner	ship Category	
			Select 🗸	Sele	ect	~
Ownership Type						
Select		~				
Q Search	Clear					

#### Step 5

Scroll down the page to view the Search results.

Search results					
Owner name	Block Name	Туре	Shares/Ratio	Minute book reference	Ē
Etama Mere Paora	Allotment 112 Parish of Awhitu	Absolute	0.0021		
Etama Mere Paora	Allotment 364 Parish of Waipipi	Absolute	0.0111		

To refine the results further, you can use the triangle filter buttons to apply additional criteria with the filter pop-up boxes.

Owner	name		Block Name	Тур	rpe	Shares/Ratio	Minute book reference	
	<u>Clear Filter</u>		Allotment 112 Parish of Awhitu	Abs	osolute	0.0021		
	Etama Mere Paora	Î	Allotment 364 Parish of Waipipi	Abs	osolute	0.0111		
	Hariesa Salona Sionetama		<u>Taratahi 391C No 1 C</u>	Abs	osolute	49.833		
	Hepetama Kiwi Rameka	•	Waitara West No. 52D	Abs	osolute	0.0031		
Search	n Text		Waitara West No. 52D	Abs	osolute	0.0031		
Mere	ł		Kaipakopako No. 2D	Abs	osolute	0.0222		
	pply Cance		Kaipakopako No. 2D	Abs	osolute	0.0223		
nariesa	Salona Sionetania		Kaipakopako 3A2	Abs	osolute	0.2		



#### Step 6

When you have located the correct owner name and it is displayed in the **Search results** area, click the name in the **Owner name** column to open the ownership information page.

Search results					
Owner name	Block Name	Туре	Shares/Ratio	Minute book reference	Ţ
Etama Mere Paora	Allotment 112 Parish of Awhitu	Absolute	0.0021		
Etama Mere Paora	Allotment 364 Parish of Waipipi	Absolute	0.0111		
			<b>TIP:</b> There may be multipl column may help you find	e results for one owner, the Bloo the ownership you are looking f	ck Name for.

#### Step 7

Once you open the ownership information page, you will find name and ID details, the originated documents list (if entered), and four tabs below this with further information.

Click through the tab headings to explore the additional information available and browse the associated documents for the ownership.

Pātaka Whenua	💄 Create account   🛱 Login   Māori Land Court >
	Actions 🗸 Refresh Close
	6.0
Etama Mere Paora	
Person details	
Person ID 12	
Allas Name	7
No items	
	Collapse A
Originated documents list	
Document Name Document Type Date	The Authority The Minute Book Reference
No items	
Ownership Details Documents Historic (MLIS) Merge	
	Ideau-II
	View all
> Ownership	
> Entitlement	