



## Pātaka Whenua Step-By-Step Guides

# Become a registered Pātaka Whenua user

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**This step-by-step guide will help you through the steps to become a registered Pātaka Whenua user. Being a registered user means you can:**

- Create and submit applications online.
- Save and return to your incomplete applications.
- Track progress of your applications.
- Pay filing fees.
- Submit enquiries.
- Receive notifications on your applications and enquiries from the court.
- Update your profile information.
- Download reports.

## Accessing Pātaka Whenua

### Step 1

In your web browser, visit the Māori Land Court website [www.maorilandcourt.govt.nz](http://www.maorilandcourt.govt.nz) and click the green tab in the top right area labelled “**Pātaka Whenua – our online portal**”.

The screenshot shows the homepage of the Te Kōwhiri Whenua Māori website. The top navigation bar includes a search icon, a home icon, and language options for English and Te Reo Māori. A green tab labeled "Pātaka Whenua - our online portal" is highlighted. Below the navigation bar, there are dropdown menus for "Whenua", "Ngā heke", "Te pā whenua", "Taonga tuku iho", "Ngā pānui", and "Whakapā mai". The main content area features a large image of a mountain landscape with a lake. A green overlay on the left contains the text "Te tūhonotanga o te tangata ki tōna whenua" and "Connecting whānau to the whenua". A "Popular links" section on the right lists: "Our district offices", "Pātaka Whenua guidance", "Succession", "Court hearings", "Judgments", "Application forms", and "Trusts and incorporations".

# Registering as a user

## Step 1

Once you have the Pātaka Whenua portal open, click **“Register”** or **“Create account”**.

The screenshot shows the Pātaka Whenua homepage. At the top right, there are links for 'Create account', 'Login', and 'Māori Land Court'. The main content area includes a 'Kia ora' greeting, a welcome message, and instructions on how to search for records. A table at the bottom provides options for users:

<b>Register</b>	<b>Want to become a registered user</b> of Pātaka Whenua? As a registered user you can track your application or enquiry and print reports.
<b>Login</b>	<b>Already registered?</b> Login to submit your applications or enquiry and track your progress.
<b>Submit an application</b>	Want to file an application <b>without registering</b> ? Click the button to continue as a guest user.
<b>Submit an enquiry</b>	<b>Need to ask us a question?</b> Click the button to submit an enquiry.


## Step 2

Using the boxes provided, fill in the requested personal details.

The screenshot shows the 'Create an account' form. The 'Personal details' section includes the following fields:

- First name(s) \***: Input field for first name.
- Middle name(s)**: Input field for middle name.
- Last name(s) \***: Input field for last name.
- Password \***: Input field for password.
- Confirm password \***: Input field for confirming password.
- Email \***: Input field for email address.

A note below the password fields states: "Password must be minimum 10 characters, contain at least: 1 capital letter(s), 1 number(s) and 1 special character(s) (e.g. !@#%&\*)." At the bottom, there is a checkbox for "I agree to your terms and conditions\*" and "Cancel" and "Register" buttons.

 **TIP:** Any fields with a red asterisk \* must be filled in.

### Step 3

After you have finished entering your email address, click anywhere on the white space outside of the box. The form will update so you can verify your email. Verification is a simple way for you to confirm you have access to the email that has been entered.

To verify your email, you will need to first complete the CAPTCHA by copying the displayed letters into the box provided, then click the **“Verify email”** button.

**Pātaka Whenua** Create account | Login | Māori Land Court >

## Create an account

Personal details

First name(s) \*  Middle name(s)  Last name(s) \*

Password \*  Confirm password \*

ⓘ Password must be minimum 10 characters, contain at least: 1 capital letter(s), 1 number(s) and 1 special character(s) (e.g. !@#\$%^&\*).

Email \*

I agree to your [terms and conditions](#)\*

Type the characters you see in the picture below

mgkmnk

mgkmnk

**CAPTCHA HELP**

- The CAPTCHA will display 6 characters as a mix of letters and numbers. If the sequence is difficult to read, you can click the circular arrow to generate a new one.
- If you do not see 6 characters in the CAPTCHA box, make sure your browser zoom is set to 100% and your browser window is maximised to full screen.

### Step 4

A verification code will be sent to the email address that you entered. Enter this code into the box provided and click **“Verify”**.

**!** We have sent you the verification code in an email.

Please check your email and enter the verification code to activate your account.

Value cannot be blank

Your verification code will remain active till 10 mins

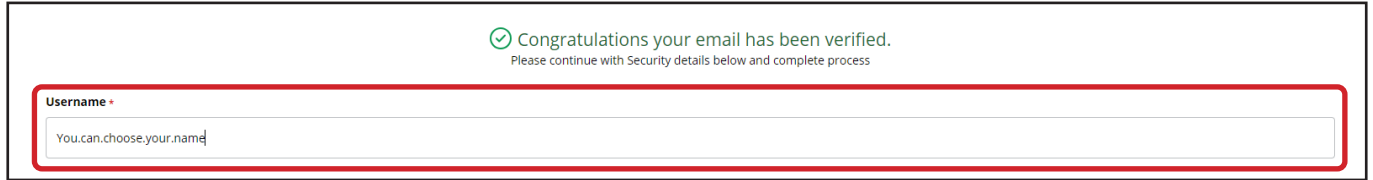
If you didn't receive the email, **please re-enter** your email address and click the **verify email** button.

If you still having problem please **call us at :0800**

### Step 5

Once your email has been verified, you need to set your username. Pātaka Whenua will automatically generate a username based off your email address but you can change this if you prefer a different one.

To do this, click in the **Username** box provided, delete the text that was automatically entered and type in your preferred username.

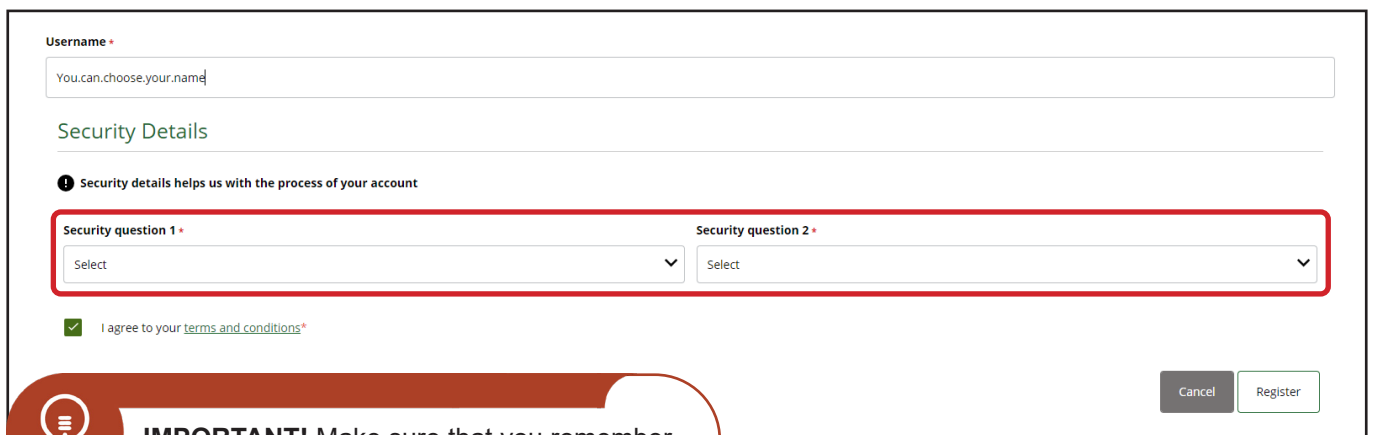


✓ Congratulations your email has been verified.  
Please continue with Security details below and complete process

Username +  
You.can.choose.your.name

### Step 6

Next, fill in the **Security Details** section by selecting a question from the drop-down menu for both **Security question 1 & 2**. Type an answer for each question into the boxes provided.



Username +  
You.can.choose.your.name

Security Details


! Security details helps us with the process of your account

Security question 1 +  
Select

Security question 2 +  
Select

I agree to your [terms and conditions](#)\*

Cancel Register

 **IMPORTANT!** Make sure that you remember your username and security question answers.

### Step 7

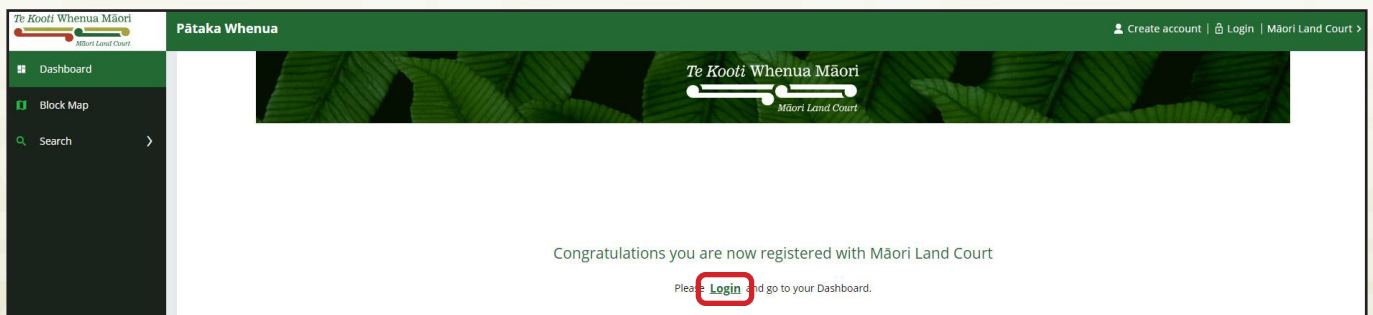
Once you are happy with your username and have answered each security question, make sure to **tick the box** to agree to the terms and conditions, then click **“Register”**.



I agree to your [terms and conditions](#)\*

Cancel Register

A confirmation page will display. You can click **“Login”** to access the Pātaka Whenua login page where you can now enter your username and password to access the portal as a registered user.



Te Kōwhiri Whenua Māori  
Māori Land Court

Pātaka Whenua

Create account | Login | Māori Land Court >

Te Kōwhiri Whenua Māori  
Māori Land Court

Congratulations you are now registered with Māori Land Court

Please **Login** and go to your Dashboard.